

# DECLARATION OF TEMPORARY OCCUPATION AS A SKI INSTRUCTOR

(article 10, paragraph 1 of Legislative Decree no. 206/2007)

**WINTER 2018-2019**

To the  
PROVINCIA AUTONOMA DI TRENTO  
**Servizio turismo e sport**  
Via Romagnosi, 9  
38122 TRENTO TN

e-mail: [esercizio.temporaneo@provincia.tn.it](mailto:esercizio.temporaneo@provincia.tn.it)

Object: Prior declaration of temporary and occasional work as a ski instructor in the province of Trento.

I, the undersigned: .....  
(name/surname)

born in ..... on .....  
(town/nation) (dd/mm/yyyy)

resident in (town).....(street) .....  
(full address)

deeming that I satisfy the legal requirements, hereby declare that I intend to work temporarily as a ski instructor, according to article 27 bis of the Provincial Law of 23 August 1993, no. 20 and subsequent amendments, and in compliance with the provisions stated in legislative decree no. 206 of 2007 (directive 2005/36/EC).

For this purpose

## I d e c l a r e

that I have third party liability insurance cover;

(please tick the relevant boxes):

that I am a national of a **European Union member state** and/or of the **Swiss Confederation** and/or of a **State which is a signatory** of the agreement stated in Law no. 300/1993;

that I am a certified ski instructor **with** the highest grade of qualification, coming from the **EU state** ..... and will provide autonomous professional services;

that I am a ski instructor **without** the highest grade of qualification, coming from the **EU state** ..... and will provide autonomous professional services;

that I am a national of a **State (outside the EU)** ..... with the highest level of qualification, or that immediately below it, **accompanying my own clients**;

that I am a ski instructor from (**country**) ..... who will be working as an instructor for the **Italian Ski school** recognised by the Autonomous Province of Trento called..... in the period **from** ..... **to** .....

**that I will be working as an instructor at the following locations:**

1. .... **from** ..... **to** .....
2. .... **from** ..... **to** .....
3. .... **from** ..... **to** .....
4. .... **from** ..... **to** .....

I enclose:

- privacy policy, according to articles 13 and 14 of EU Regulation no. 679 of 2016, duly signed by the service provider (ski instructor);
- a copy of a **currently valid** personal identity document and a copy of the **work permit**, in the case of nationals from countries outside the EU (article 10, paragraph 2, section a) Legislative Decree no. 206/2007);
- certification from the relevant authorities stating that holder is legally qualified to work as a ski instructor in a member state and that s/he was entitled to exercise his/her profession at the time the certificate was issued (article 10, paragraph 2, section b) Legislative Decree no. 206/2007);
- copy of the qualification**, authenticated by the organisation which issued it (article 10, paragraph 2, section c) Legislative Decree no. 206/2007);
- copy of the ID card entitling the holder to pursue his profession in the country of origin, **valid for the relevant season** (article 10, paragraph 2, section c) Legislative Decree no. 206/2007);
- copy of a currently valid insurance policy, covering risks deriving from professional activities working as a ski instructor, specifying the limits of liability, which must guarantee adequate insurance cover for the period of activity in the province (article 10, paragraph 1, Legislative Decree no. 206/2007);
- police and pending proceedings certificate (issued not more than six months previously) - (article 10, paragraph 2, section e) Legislative Decree no. 206/2007);
- statement from the instructor that s/he has the necessary linguistic knowledge to exercise the profession in the host member state, duly signed by the service provider (ski instructor) - (article 7, Legislative Decree no. 206/2007);

**in the event that the profession is not regulated in the country of residence:**

- certification regarding training undertaken for the awarding of a higher qualification or higher level of certification compared to that held (article 11, paragraph 4, section d) Legislative Decree no. 206/2007);
- documentation certifying relevant work experience (article 10, paragraph 2, section d) Legislative Decree no. 206/2007).

**The documentation accompanying the prior declaration, including that presented to prove professional experience (tax or national insurance certification, payslips or certification from employers) must be translated into Italian or English.**

The undersigned requests that any correspondence and observations in relation to this declaration be sent to the following e-mail address: .....

.....  
(place and date)

.....  
(signature of service provider – ski instructor is required)

## PRIVACY POLICY ACCORDING TO ARTICLES 13 AND 14 OF EU REGULATION no. 679 of 2016

European Regulation EU/2016/679 (hereafter referred to as the “Regulation”) establishes rules for the protection of individuals in relation to the handling of personal data.

Observing the principle of transparency provided for by article 5 of the Regulation, the Autonomous Province of Trento hereby provides you with the information required by articles 13 and 14 of the Regulation (collection of data from the data subject and third parties respectively).

The **data controller** processing the personal data is the Autonomous Province of Trento (hereafter referred to as the “Data Controller”), through its legal representative (President of the Provincial Executive in office), in Piazza Dante no. 15, 38122 – Trento, Tel. 0461.494697, fax 0461.494603 e-mail [direzionegenerale@provincia.tn.it](mailto:direzionegenerale@provincia.tn.it), pec [segret.generale@pec.provincia.tn.it](mailto:segret.generale@pec.provincia.tn.it).

The officer responsible for processing the data is the Manager *pro tempore* of the Tourism and Sport Department, and the contact details are as follows: Via Romagnosi n. 9 – 38122 Trento, tel. 0461/49.65.35 fax 0461/49.65.70, e-mail [serv.turismo@provincia.tn.it](mailto:serv.turismo@provincia.tn.it) – pec [serv.turismo@pec.provincia.tn.it](mailto:serv.turismo@pec.provincia.tn.it)

1. The officer is also the **person responsible for communications** with the data subject in the event of the latter exercising his rights according to articles 15 – 22 of the Regulation, described hereafter.

The contact details for the **Data Protection Officer** (DPO) are as follows: Via Giusti n. 40, 38122 – Trento, fax 0461.499277, e-mail [idprivacy@provincia.tn.it](mailto:idprivacy@provincia.tn.it) (stating in the object: “Request for RPD action according to article 38, EU Reg.”).

The processing of your personal data will be based on respect for the regulations on the protection of personal data, and in particular on the principles of correctness, lawfulness and transparency, data retention limitation and data minimisation, in compliance with articles 5 and 25 of the Regulation.

### 1. SOURCE OF PERSONAL DATA

Your data

will be collected from .....

come from the following sources accessible to the public: .....

- have been collected from the data subject (you yourself).

### 2. SCOPE OF THE PROCESSING

The minimisation principle establishes that only relevant personal data not exceeding the specific scope of processing can be collected and processed.

The principle of data retention limitation involves keeping the data in a form that allows identification of the data subjects for a period of time not exceeding the achievement of the scope, other than in exceptional cases.

For these reasons, along with respect for articles 13 and 14 of the Regulation, we also specifically state the **scope of the processing** (i.e. the purposes for which your personal data have been collected and subsequently processed), and the relative **legal basis** (namely the national or European Community legislation or regulations allowing the processing of your data):

- for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (article 6, paragraph 1, section e), of the Regulation), and specifically to work temporarily and occasionally as a ski instructor according to Legislative Decree 206/2007.

The provision of your personal data is essential for the scope stated above and for all associated and linked purposes (such as control and consultation activities for example); failure to provide the necessary data will make it impossible to respond to the request linked to the specific scope.

For maximum clarity, we specify that on the aforementioned legal basis, your consent for the processing of this personal data is thus not required.

### 3. METHOD OF PROCESSING

Your data will be processed using paper-based and automated (computerised/electronic) systems, with procedures designed to guarantee the data is confidential, secure and available.

Your data will be processed exclusively for the scope stated above, by employees, and specifically by the specifically nominated Data Protection Officers (managers), and by staff responsible for the processing of data, specifically authorised and trained.

Again for the scope stated, your data may be processed by parties carrying out activities on behalf of the controller who provide suitable guarantees regarding the protection of your personal data and have been nominated as **Processors** according to article 28 of the Regulation.

### 4. AUTOMATED DECISION-MAKING AND PROFILING

The use of any automated decision making and profiling processes is excluded.

### 5. COMMUNICATION AND DISSEMINATION OF DATA (CATEGORIES OF RECIPIENTS)

We inform you that your data will be communicated to the following categories of recipients:

- Board of ski instructors in Trentino and Police Services, **to carry out tasks in the public interest or in the exercise of official authority** vested in the controller. The provision of your personal data is therefore compulsory; refusal to communicate the data will make it impossible to respond to the request linked to the specific scope.

Without prejudice to the ban on disseminating data regarding health (in addition to genetic and biometric data), your personal data will be communicated in accordance and pursuant to the following provision: article 3 of Provincial Law no. 4/2014.

### 6. TRANSFER OUTSIDE THE EU

Your personal data will not be transferred outside the European Union.

### 7. STORAGE PERIOD FOR THE DATA

In accordance with the aforementioned principle of data retention limitation, in relation to achieving the scope of the processing, we inform you that the storage period for your personal data is established by the “mandatory retention period” of the Tourism and Sport Department.

Once this period has expired, your data will be cancelled, without prejudice to the Controller’s right to conserve them for a longer period for **purposes compatible** with those given above, or for the scope of archiving in the public interest, scientific or historical research or for statistical purposes.

### 8. RIGHTS OF THE DATA SUBJECT

At any time, you may exercise the rights provided for by the Regulation in relation to the Data Controller.

On the basis of the legislation in force, you may:

- request access to your personal data and obtain a copy of data undergoing processing (article 15);
- request rectification or supplementation, as relevant, if you consider the data to be incorrect or incomplete (article 16);
- when the regulatory conditions are met, you may object to the processing of your data (article 21), request their erasure (article 17), or exercise the right to restriction of processing (article 18).

According to article 19, unless this proves impossible or involves disproportionate effort, the Data Controller will inform each of the recipients to whom your personal data have been disclosed of rectifications, erasure or restriction of processing carried out. Should you request this, the Data Controller will inform you of these recipients.

Furthermore, you are also entitled to lodge a complaint with the supervisory authority at any time.

I hereby stated that I have received and read this privacy policy

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(signature of service provider – ski instructor)